



# **STUDENT APPLICATION FORM**

# **STUDENT AANSOEKVORM**

<b><u>OFFICE USE ONLY</u></b>	
<b>Student Name</b>	
<b>Student Surname</b>	
<b>Start date</b>	
<b>Grade</b>	

STUDENT DETAILS / STUDENT BESONDERHEDE							
NAME AND SURNAME NAAM EN VAN					CURRENT GRADE HUIDIGE GRAAD		
ID NUMBER ID NOMMER					CELLPHONE NO. SELFOON NO.		
HOME LANGUAGE HUISTAAL							
LANGUAGE OF INSTRUCTION TAAL VAN ONDERRIG							
DO YOU REQUIRE AFTERCARE BENODIG NASORG							
CERTIFIED COPIES OF THE FOLLOWING DOCUMENTS MUST ACCOMPANY THIS APPLICATION. GESERTIFISEERDE AFSCRIFTE VAN DIE VOLGENDE DOKUMENTE MOET HIERDIE AANSOEK VERGESEL							
Proof of Address	ID of both Parents	Clinic Card		Latest School Report	Unabridged birth certificate		Medical Aid Card
PREVIOUS SCHOOL / VORIGE SKOOL							
SCHOOL NAME SKOOL NAAM							
PHONE NO. FOON NO.							
ADDRESS ADRES							
PARENT(S) OR GUARDIAN DETAILS / OUER(S) OF VOOG BESONDERHEDE							
FATHER / VADER							
NAME AND SURNAME NAAM EN VAN					ID NUMBER ID NOMMER		
ADDRESS ADRES							
HOME PHONE NO. HUIS FOON NO.					WORK PHONE NO. WERK FOON NO.		
CELLPHONE NO. SELFOON NO.							
EMAIL ADDRESS EPOS ADRES							
MOTHER / MOEDER							
NAME AND SURNAME NAAM EN VAN					ID NUMBER ID NOMMER		
ADDRESS ADRES							
HOME PHONE NO. HUIS FOON NO.					WORK PHONE NO. WERK FOON NO.		
CELLPHONE NO. SELFOON NO.							
EMAIL ADDRESS EPOS ADRES							

**Initial:** Father / Guardian: \_\_\_\_\_ Mother / Guardian: \_\_\_\_\_ Student: \_\_\_\_\_ Principal: \_\_\_\_\_

**GUARDIAN/EMERGENCY CONTACT PERSON – MUST COMPLETE**

<b>NAME AND SURNAME</b> NAAM EN VAN		<b>ID NUMBER</b> ID NOMMER	
<b>ADDRESS</b> ADRES			
<b>HOME PHONE NO.</b> HUIS FOON NO.		<b>WORK PHONE NO.</b> WERK FOON NO.	
<b>CELLPHONE NO.</b> SELFOON NO.			
<b>EMAIL ADDRESS</b> EPOS ADRES			

**BILLING AND ACCOUNT DETAILS / BETALINGS EN REKENING BESONDERHEDE****PERSON RESPONSIBLE FOR ACCOUNT / PERSOON VERANTWOORDELIK VIR REKENING**

<b>NAME AND SURNAME</b> NAAM EN VAN		<b>ID NUMBER</b> ID NOMMER	
<b>ADDRESS</b> ADRES			
<b>HOME PHONE NO.</b> HUIS FOON NO.		<b>CELLPHONE NO.</b> SELFOON NO.	
<b>EMPLOYER</b> WERKGEWER		<b>POSITION</b> POSISIE	
<b>EMAIL ADDRESS</b> EPOS ADRES			

**EMERGENCY INFORMATION / NOODGEVAL BESONDERHEDE**

<b>FAMILY DOCTOR NAME</b> FAMILIE DOKTER NAAM		<b>PHONE NO.</b> FOON NO.	
<b>ANY MEDICAL CONDITIONS</b> ENIGE MEDIESE KONDISIES			
<b>ANY MEDICATION</b> ENIGE MEDIKASIE			

**SIGNATURES / HANDTEKENINGE**

By signing below, I declare that the above details are correct to the best of my knowledge and that I will inform Vrede Academy of any future changes to the above details in writing within 7 calendar days. / Deur hieronder te tekening, verklaar ek dat die bogenoemde besonderhede korrek is na die beste van my kennis en dat ek Vrede Akademie van enige toekomstige veranderinge aan die bogenoemde besonderhede skriftelik binne 7 kalender dae in kennis sal stel.

**Father / Guardian Signature:**

Vader / Voog Handtekening: \_\_\_\_\_

**Mother / Guardian Signature:**

Moeder / Voog Handtekening: \_\_\_\_\_

**Student Signature:**

Student Handtekening: \_\_\_\_\_

**Date / Datum:**

\_\_\_\_\_

**Date / Datum:**

\_\_\_\_\_

**Initial:** Father / Guardian: \_\_\_\_\_ Mother / Guardian: \_\_\_\_\_ Student: \_\_\_\_\_ Principal: \_\_\_\_\_

## PERMISSION TO ACCESS INFORMATION

You hereby agree that we may:

1. Make enquiries about the information you have supplied;
2. Use photos taken of students for marketing purposes.
3. Make enquiries at any credit bureau while we consider your application and, if your application is successful, we may trace your address / new address should the school fees be in arrears (or you owe us any money) at any stage;
4. Supply any details concerning your account to any credit bureau to inform them about both positive and negative payment information regarding your account.

Furthermore you agree that our offices may obtain the above information and may share such information:

- When we believe it to be important or to your advantage;
- When we are legally obliged to do so;
- When it may be in our or the public's best interest
- When your account is in arrears

## TOESTEMMING OM INLIGTING TE BEKOM

U stem toe dat ons kantore mag:

1. Navraag rig ten einde informasie deur u verstrek te bevestig;
2. Fotos van leeders vir bemarking mag gebruik word.
3. Navraag by enige kredietburo gedurende oorweging van u aansoek, asook indien u aansoek toegestaan word en u tydens enige periode gelde aan ons verskuldig mag wees asook om u op te spoor sou u die verskafde fisiese adres verlaat;
4. Om enige detail rakende die bestaan van u rekening aan enige kredietburo bekend te mag maak om hulle mee te deel van beide positiewe en negatiewe betalingsinformatie op die gemelde rekening.

Verdermeer, stem u toe dat ons kantore bogenoemde informasie mag verkry en bekend maak:

- Waar ons voel dat dit belangrik of tot u voordeel mag wees;
- Waar ons wetlike vereis word om dit te doen;  
Waar dit in ons of die publieke belang mag wees om dit te doen'.

Signed by the person(s) responsible for paying the school fees. / Onderteken deur person(e) verantwoordelik vir die betaling van die skoolgeld.

**Full name / Volle Naam:** \_\_\_\_\_ *Father / Vader* \_\_\_\_\_ **Full name / Volle Naam:** \_\_\_\_\_ *Mother / Moeder* \_\_\_\_\_

**Signature / Hantekening:** \_\_\_\_\_ **Signature / Hantekening:** \_\_\_\_\_

**Date / Datum:** \_\_\_\_\_ **Date / Datum:** \_\_\_\_\_

**Initial:** Father / Guardian: \_\_\_\_\_ Mother / Guardian: \_\_\_\_\_ Student: \_\_\_\_\_ Principal: \_\_\_\_\_

**AGREEMENT / OOREENKOMS**

**NAAM / NAME (Student):** \_\_\_\_\_

**Registrasiegeld / Registration Fee (Eenmalig / Once only):** R \_\_\_\_\_

**Skoolgeld / School fees:**

Maandeliks (12 maande) / Monthly (12 months): R \_\_\_\_\_ p.m.

**Die registrasiegeld is betaalbaar met inskrywing en is *slegs terug betaalbaar* indien Vrede Akademie die aansoek afkeur of indien die leerder nie geakkomodeer kan word nie.** (Skorsing uitgesluit. Ek verklaar ook dat ek wel die skoolgeld kan bekostig. **The registration fee is payable on the day of application and is *non-refundable unless Vrede Academy rejects the application or if the school cannot accommodate the student.*** (This excludes expulsion) I declare that I can afford the school fees.

Daar moet kennis geneem word dat hierdie aansoek is slegs vir die onderstaande skool jaar en studente moet heraansoek doen vir toelating tot Vrede Akademie vir elke opeenvolgende jaar van studie. / It must be noted that this application is for the below mentioned school year only and students must re-apply for acceptance to Vrede Academy for each consecutive year of study.

Ek doen hiermee aansoek om toelating vir \_\_\_\_\_

Hy / sy word ingeskryf vir die jaar wat eindig op \_\_\_\_\_

Ek aanvaar verantwoordelikheid vir die betrokke gelde en ons onderneem om die skoolreëls te onderhou.

I hereby apply for admission to the school for \_\_\_\_\_

He / she must be registered for the year ending \_\_\_\_\_

I accept the responsibility for the relevant school fees and we accept the rules of the school.

**HANDTEKENING VAN LEERDER:**

**SIGNATURE OF STUDENT :** \_\_\_\_\_

**HANDTEKENING VAN OUER / VOOG:**

**SIGNATURE OF PARENT/GUARDIAN:** \_\_\_\_\_ Father / Vader

**HANDTEKENING VAN OUER / VOOG:**

**SIGNATURE OF PARENT/GUARDIAN:** \_\_\_\_\_ Mother / Moeder

GETEKEN TE / SIGNED AT \_\_\_\_\_ OP DIE / ON THIS \_\_\_\_\_ DAG VAN / DAY OF \_\_\_\_\_  
20\_\_\_\_\_.

**Getuie / WITNESS:** \_\_\_\_\_ / Naam/Name: \_\_\_\_\_

ID's van ouer/voog. ID's of parent/guarian: \_\_\_\_\_

Adres van ouer/voog

Address of parent(s)/guardian(s): \_\_\_\_\_

**Initial:** Father / Guardian: \_\_\_\_\_ Mother / Guardian: \_\_\_\_\_ Student: \_\_\_\_\_ Principal: \_\_\_\_\_

Tel : \_\_\_\_\_ (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c)

Datum van eerste skooldag / Date of starting at Vrede Academy: \_\_\_\_\_

**Indien 'n student die skool wil verlaat, moet een kalendermaand kennis gegee word.** 'n Student wat geskors word, verbeur sy/haar reeds betaalde skoolgeld. / Interest can be charged on accounts that are in arrears. / Rente kan op agterstallige rekeninge gehef word. / **In the event of a student leaving the school, a one calendar months notice is required.** A students that is expelled for any reason will forfeit any school fees already paid.

**INDEMNITY AND AGREEMENT OF COOPERATION WITH THE SCHOOL / VRYWARING EN INSTEMMING TOT SAMEWERKING MET DIE SKOOL**

Terwyl ons alles in ons vermoë doen om ons leerders en hul besittings veilig te hou op die skool se perseel en tydens skooluitstappies neem die eienaar(s) en/of vennote en/of personeel geen verantwoordelikheid vir enige skade of verliese wat gelei word deur leerders of hul families nie. Studente woon die skool by, gebruik die skoolfasiliteite en gaan op skool uitstappies op eie risiko. Studente wat die perseel verlaat doen dit op eie risiko.

Ons onderneem om die skool te ondersteun in die skool se toepassing van skoolbeleid. Ons ondersteun die skool in sy pogings om sy leerders te onderrig. Ons aanvaar die skoolreëls. Ons respekteer ander leerders se reg tot onderrig in 'n veilige en ondersteunende atmosfeer. Ons verstaan dat 'n onwilligheid om met die skool saam te werk, kan lei tot skorsing.

Although we do our best to protect our learners and their possessions at school and during fieldtrips, the owners and/or partners and/or staff cannot accept responsibility for any damage or loss suffered by learners or their families. Students attend the school, use the school facilities and go on field trips at their own risk. Any student that leaves the school premises do so at his own risk.

We undertake to support the school in the application of the school rules. We support the school in its endeavours to educate the learners. We accept the school rules. We respect the right of other learners to be educated in a safe and supportive atmosphere. We understand that an unwillingness to cooperate with the school can lead to expulsion.

**NAAM VAN LEERDER / NAME OF LEARNER:**

\_\_\_\_\_

**NAME VAN OUERS / VOOG / NAME OF PARENTS OR GUARDIAN:**

\_\_\_\_\_

**HANDTEKENING VAN OUER OF VOOG / SIGNATURE OF PARENT OR GUARDIAN:**

Father / Vader

Mother / Moeder

\_\_\_\_\_

**GETEKEN TE / SIGNED AT** \_\_\_\_\_ **OP / ON (datum / date)** \_\_\_\_\_

**Initial:** Father / Guardian: \_\_\_\_\_ Mother / Guardian: \_\_\_\_\_ Student: \_\_\_\_\_ Principal: \_\_\_\_\_

## ALGEMENE REËLINGS EN DISSIPLINE / GENERAL ARRANGEMENTS AND DISCIPLINE

1. Gekwalifiseerde onderwysers word aangestel. / Qualified teachers are appointed.
2. Onderwysers streef na 'n meer persoonlike en vriendelike verhouding met leerders as in staatskole. Onderwysers en leerders behandel mekaar met wedersydse respek. / Teachers strive towards personal and friendly relationships with students. Teachers and students treat each other with mutual respect.
3. Onderwysers is beskikbaar vir ekstra lesse onderhewig aan die beskikbaarheid van tyd. / Teachers are available for extra lessons depending on available time.
4. Leerders moet elke dag die skool bywoon en skriftelik verskoning maak. Afsprake met dokters, tandartse, ens. moet na-ure gereël word. / Students must attend school every day. Only written excuses will be accepted. Appointments like doctor, dentist, etc. must be made out of school hours.
5. Rook is streng verbode. Daar sal opgetree word teen leerders wat oortree. / No smoking is allowed. Students who ignore this rule will be disciplined.
6. Twee keer per kwartaal word 'n vorderings verslag aan die ouers gestuur. / Twice a term a progress report will be sent home.
7. Indien leerders ekstra klasse benodig omdat hulle nalatig was, bv. deur weg te bly van die skool sonder verlof, moet daar vir sodanige lesse betaal word. / Students needing extra classes due to their negligence, like missing classes without permission, must pay for such classes.
8. Leerders mag nie die skoolgronde verlaat sonder toestemming nie. / Students may not leave the premises without permission.
9. Ons streef na 'n verhouding van een onderwyser per (maksimum) tien leerders in die skool veral wanneer van klasonderrig gebruik gemaak word. / We strive towards a ratio of one teacher to (maximum) ten students especially when we teach students as a group.
10. Leerders moet verantwoordelikheid aanvaar vir hul gedrag en vordering aangesien ons intensief moet werk omdat ons streef na 'n gehalte onderwys. / Students must act responsibly and must accept responsibility for their progress because it is an important component of successful education.
11. Geen uniform word benodig nie, maar leerders moet smaakvol aantrek. Leerders wat nie volgens ons mening hieraan voldoen nie sal individueel aangespreek word. / No uniform is required but students must look neat and presentable. Students will be spoken to individually when we feel that they do not comply to this norm.
12. Buitemuurse aktiwiteite word m.b.v. ouers gereël omdat onderwysers meer aandag aan die akademie kan bestee. Die leerders kan onder toesig self ook aktiwiteite reël. Dit sal hul leierskapsvaardighede ontwikkel. / Extra-mural activities will be organised with the help of parents. Students can arrange activities under supervision.
13. Die skooldag begin soggens stiptelik met Skriflesing en gebed. / The school day starts with Scripture reading and Prayer.

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14. Skoolgeld is streng vooruit betaalbaar. Daar sal opgetree word teen persone wat agterstallig raak. Dit is onbillik teenoor die persone wat gereeld betaal as persone toegelaat word om nie hul skoolgelde te betaal nie. / School fees must be paid in advance. Steps will be taken against people who fall in arrears. It is unfair towards the regular payers to allow people not to pay their school fees.
15. **Skoolgeld moet op die 3de van die maand betaal wees vir daardie maand.** “Vroeg Betalings Afslag” (as vantoepassing) sal slegs toegepas word as die hele rekening op datum is. Dit is die verantwoordelikheid van die rekeningbetaler om seker te maak dat die rekening op datum is. / **School fees for the month must be paid by the 3<sup>rd</sup> day of that month.** “Early pay discount” (if applicable) will only be applied if the entire account is up to date. It is the account payer’s responsibility to ensure that the account is up to date.
16. Voordat ‘n student kan begin klas bywoon, moet die registrasiegeld en die eerste maand se skoolgeld betaal wees tensy anders gereël is met die skool. / The registration fee and the school fees for the first month must be fully paid before a student may attend classes unless otherwise arranged with the school.
17. Skoolgeld vir die jaar word vir die gerief van ouers/voogde in twaalf paaieemente verdeel. Die prys per vak soos aangedui op bladsy 3 is volgens hierdie formule uitgewerk. As voorbeeld: Indien ‘n vak R2400 vir een jaar kos, werk dit uit op R200 per maand indien dit oor 12 maande betaal word (en R240 per maand indien dit oor 10 maande betaal word). / For the convenience of the parents / guardians school fees for the year get divided by 12. As an example: If the fees for a subject is R2400 for one year it equals R200 per month if paid over 12 months (and R240 per month if paid over 10 months).
18. Studente moet self hul handboeke aankoop. Handboeke kan gekoop word by PNA-Strand (hulle bestel die boeke), Protea Boekwinkel of by Polla se Boekwinkel (Paul Roos Gimnasium). / Students must buy their own text books. The school has second hand books for sale. Text books can be bought from PNA-Strand (they order books), Protea Book Store or Polla se Boekwinkel (Paul Roos Gimnasium).
19. Leerders wat nie die skoolreëls gehoorsaam nie sal versoek word om die skool te verlaat. Indien die leerder se gedrag nie na wense is nie sal die leerder geskors word. / Students who do not obey the school rules will be asked to leave the school. If the behaviour of the student is unacceptable he/she will be expelled.
20. Op rekeninge wat meer as 30 dae agterstallig is, kan rente geeis word. **Leerders mag ook toegang tot die skool en die skool se dienste gewyer word indien hul rekening agterstallig is.** / Interest can be charged on accounts that are more than 30 days in arrears. **Students may also be prohibited from accessing the school and its relevant services if their account is found to be in arrears.**
21. Indien ‘n projek/taak laat ingegee word, mag punte verbeur word. (30% op dag een en dan 10% per dag) / If projects/assignments are handed in late marks may be subtracted. (30% on the first day and then 10 % per day)
22. Leerders mag nie selfone op die skoolperseel gebruik sonder toestemming nie. / Learners may not use cell phones on the school premises without permission.

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## VREDE ACADEMY RULES

### A. BEHAVIOUR:

1. The good name of the school must be upheld at all times during school hours and on field trips. Bad behaviour harms the image of the school.
2. Bullying, fighting and the use of foul language will not be tolerated.
3. No dangerous weapons or firearms, drugs, cigarettes, matches or lighters may be brought to school.
4. Vandalism or damage to school property or property of staff and fellow students is not permitted.
5. Use of the tuck shop must not disrupt classes.
6. Smoking and the use of alcohol or drugs are forbidden on the school grounds.
7. Anyone in possession of or distributing drugs or pornography will be severely dealt with.
8. Pupils are expected to be courteous, considerate and helpful to both teachers and other pupils. Students must respect the staff and fellow students. Name calling and swearing is not allowed.
9. Students may not disrupt classes in any way.
10. Theft of school or damage to school or private property will be dealt with in terms of the law.
11. Rules pertaining to the use of computers must be adhered to at all times.

### B. HOMEWORK:

12. Homework is to be done at all times, not left at home, or submitted late.
13. Homework must not be copied.
14. Retests will only be allowed under special circumstances.

### C. ATTENDANCE:

15. Regular and punctual attendance on every school day is required.
16. Punctual attendance of classes, so as not to disturb the class is required.
17. Skipping classes without permission is not acceptable.

### D. APPEARANCE:

18. Pupils should strive to dress so as not to damage the image of the school. No clothing with reference to the occult will be tolerated.
19. Girls - To obey the neckline and hemline rule.
20. Jewelry not to be excessive or overdone.
21. Pupils to be clean and neat.

### E. ACADEMIC PROGRESS:

22. The pass mark for tests will be 60% (guide line)
23. Students may have to rewrite the tests they fail or maybe given extra work to do.

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24. The rewrite does not count towards the year mark of the student. The rewrite is given as an extra opportunity for the student to revise the work. It also gives the student another opportunity to show whether he/she grasps the work.

**F. CODE OF CONDUCT:**

25. When a student disobeys the school rules he/she can receive warnings and or detention and or writing out work. Such warnings can lead to expulsion.

26. In serious cases a student may be expelled after a first offence, but usually there will be acted according to the code given below.

- CODE 1 - WARNING (WRITTEN)
- CODE 2 - CONTACT PARENTS (2nd WRITTEN WARNING)
- CODE 3 - SUSPENDED/EXPELLED (3rd WRITTEN WARNING) At this stage a parent can voluntarily remove the student from the school or a disciplinary hearing will be called.
- VERBAL WARNINGS MAY ALSO BE ISSUED.
- INTERPRETATION OF THE SCHOOL RULES RESTS WITH THE HEADMASTER, STAFF AND GOVERNING BODY.

**POLICY REGARDING DRUGS, ALCOHOL, WEAPONS AND PORNOGRAPHY**

It is the aim of this policy that all members of the school community convey by their actions and teachings that they do not condone the inappropriate use or possession of alcohol, other drugs, pornography or weapons. The school policy opposes the inappropriate use of these items and the possession and use of prohibited substances. The policy applies to all students while involved in an activity sanctioned by the school and when he/she can be identified by the public as a student of the school.

**The school does not permit students:**

- The use or possession of prohibited substances
- The inappropriate use of medicines, tobacco and other drugs or the inappropriate use of solvents, inhalants and/or other chemicals
- The consumption of alcoholic beverages unless under “acceptable” adult supervision
- The possession of drug related paraphernalia/pornography/dangerous weapons
- To be under the influence of alcohol and/or other drugs.
- The possession of the substances and items as mentioned in the introduction when involved in school activities

**The consequences for breaching these requirements will include:**

- Appearing in front of the governing body
- Drawing up of contract between all parties and/or other appropriate action relative to the breach.
- Suspension or expulsion of student

**The school aims** to ensure that what we do should be to the advantage of our students and the student body as a whole. We understand that:

- We are part of a greater community

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- We are in partnership with our parents/guardians to ensure the best for our students
- Our children are exposed to a wide variety of addictive or habit forming substances
- Teachers, other staff and parents are not always equipped with sufficient information
- Substance and weapons misuse and pornography is detrimental to humans
- We have to equip our young people to deal with life and its challenges.
- We do not accept substance or weapons abuse in any way and we aim to support those students who need and want help. In cases where students and parents do not wish to make use of such help offered to them the school will have no choice but to take whatever action it feels necessary, including expulsion. Students expelled because of these related incidents will **forfeit all monies paid to the school.** (School fees, administrative fees, screening fees, etc.)

### **Prevention**

- The signing of this document is a prerequisite to acceptance in the school. We want a drug, weapon and pornography free school to protect our students and we undertake to do the following:
- Present information sessions to the students, parents and staff
- Involve outside organizations and individuals as part of a team approach
- Support the founding of positive peer groups
- Adapt this policy if and when necessary
- Support a drug and pornography free, healthy life through word and deed
- Support students in their attempts to live a drug free life
- Include parents/guardians when relevant. (Parents/guardians are expected to contribute financially to the relevant programmes)

### **Substance use**

- The use of any mood altering or habit forming substance without a doctor's certificate is strictly forbidden while a learner can be identified as a student of our school.
- The school reserves the right to take action according to this policy if a student's substance misuse (inside or outside school) influences their academic achievements, behaviour, attendance, etc.

### **Dealing in drugs and or pornography**

- Dealing in drugs and or pornography during any school activity is strictly forbidden. Any criminal behaviour regarding this matter may be referred to the authorities after which the normal legal process will take place.

### **Action taken by the school**

- Each case will be assessed and considered individually and confidentially within the framework of this policy.
- Where reasonable suspicion exists the school will have no option but to investigate (this may include screening) and to act where and when necessary. This is not a process of victimization but an honest attempt to identify a student in crisis at an early stage and to protect the student and the other students.
- Staff will be trained to act responsible and according to the accepted policy.
- Experts and professionals will be called in when necessary.
- Parents/guardians will be held responsible for expenses incurred during a drug/alcohol related incident (assessment, screening, treatment, therapy, outside programmes, medical attention, etc.) unless alternative arrangements have been made with the school.

### **All parties involved will be required to draw up a contract which will include:**

- Treatment options
- Ad hoc screening done arranged by the school. Parents/guardians are responsible for the costs involved.
- Regular feedback from treatment centre/therapist to school
- Contract can be renegotiated when needed
- The student may be required to leave the school if the contract is breached
- The school reserves the right to recommend that the student completes his/her education somewhere else.

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### Searches and Screening

- Where a staff member reasonably suspects that a student has prohibited substances in his/her possession, then the appointed nominee may search that student's possessions.
- If such a search should be necessary it should occur in the presence of the student concerned, a student to support them (if the concerned student requires it) and a second adult witness.
- Where a staff member reasonably suspects that a student is under the influence of a prohibited substance (drug or chemical substance) the student can immediately be sent to the appointed nominee for screening. This is an honest attempt to identify a student who may be moving into addiction so that proactive action can be taken.
- The cost of drug tests will be added to the school fees if a student tests positive for drugs.

### Definitions:

- **Drugs:** A drug is defined as any substance, which alters the normal way in which the mind or body functions.
- **Pornography:** Any audio or visual or written material with explicit sexual content.
- **Weapons:** Any object that is legally considered as such, e.g. a gun, revolver, panga and knives.
- **Alcohol or alcoholic beverages:** any consumable substance that contains alcohol that is not prescribed by a medical doctor.
- **Readily available drugs include:**
  - tobacco and alcohol
  - prescribed and over the counter medicines
  - solvents, petrol, adhesives, chemical agents, etc.
  - illegal drugs/chemical agents such as cannabis, cocaine, LSD, heroin, amphetamines, MDMA, etc.
- **Dealing:** Selling, swapping, supplying, exchanging, distributing, trading, sharing, etc.

### ENTIRE AGREEMENT SIGNATURES / HELE OOREENKOMS HANDTEKENINGE

By signing below, I declare that all the above details are correct to the best of my knowledge and that I will inform Vrede Academy of any future changes to the above details in writing within 7 calendar days. I further take note of, agree and accept all the above school rules and policies contained in this entire application form. / Deur hieronder te tekening, verklaar ek dat die bogenoemde besonderhede korrek is na die beste van my kennis en dat ek Vrede Akademie van enige toekomstige veranderinge aan die bogenoemde besonderhede skriftelik binne 7 kalender dae in kennis sal stel. Ek verder neem kennis van, stem saam en aanvaar al die bogenoemde skoolreëls en beleide in hierdie aansoekvorm.

**Father / Guardian Signature:**

Vader / Voog Handtekening: \_\_\_\_\_

**Mother / Guardian Signature:**

Moeder / Voog Handtekening: \_\_\_\_\_

**Student Signature:**

Student Handtekening: \_\_\_\_\_

**Date / Datum:**

\_\_\_\_\_

**Date / Datum:**

\_\_\_\_\_

**Skool Hoof / School Principal:**

\_\_\_\_\_

**Date / Datum:**

\_\_\_\_\_

**Initial:** Father / Guardian: \_\_\_\_\_ Mother / Guardian: \_\_\_\_\_ Student: \_\_\_\_\_ Principal: \_\_\_\_\_

